



APPLICATION FOR TRANSFER OF  
CANDIDATURE AND PERIOD OF STUDY  
FOR A MPhil DEGREE

All sections of this form must be completed

Name:

Student No:

Degree:

Stage:

1. Date of first registration: \_\_\_\_\_

2. Current type of candidature:  
(see below)

a   
b

3. Proposed new type of candidature:

a   
b

**Type of Candidature, Period of Study and Registration Requirements**

**Please note that overseas students who are transferring from full-time to part time studies may face implications with their visa. You are advised to contact the Visa Team ([visa@ncl.ac.uk](mailto:visa@ncl.ac.uk)) for further guidance on this.**

An applicant may be approved as a candidate for the degree of Master of Philosophy in either of the following categories:

(a) a minimum period of 12 months in full-time study

(b) a minimum period of 24 months in part-time study

4. The following documents are attached (*please tick as appropriate*):

Letter from candidate:  Other(*please specify*):

Letter from supervisor:

5. Summary of reasons for request:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Candidate)

Email Address for correspondence:  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Main Supervisor)

Name \_\_\_\_\_

**\* Additional Signature**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Designation \_\_\_\_\_

Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Head of School)

Name \_\_\_\_\_

**STUDENTS IN THE FACULTIES OF HASS AND SAGE SHOULD RETURN THIS FORM TO THE  
RESEARCH STUDENT SUPPORT TEAM, LEVEL 2, KING'S GATE.  
STUDENTS IN MEDICAL SCIENCES SHOULD RETURN THIS FORM TO THE MEDICAL SCIENCES  
GRADUATE SCHOOL, CATHERINE COOKSON BUILDING**

Dean of Postgraduate Studies'  
comments:

Approved / Not approved (*please delete as appropriate*)

Signed \_\_\_\_\_  
(Dean of Postgraduate Studies)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**For Graduate School Office Use  
Only:**

System Input

DB Input

Signed \_\_\_\_\_

\* Where your Departmental/Faculty procedures require additional approval, for example, from the Director of Postgraduate Studies or second supervisor, this box should be completed.